ERA Billing Options Tab

ollow the steps below to view and edit the billing options for ERAs associated with this payer.

1. Select **Customer Setup** > **Payers**.

2. Use the **Show All** button to view all payers. Or use the**Search** field to further drill down your search.

3. Select the**Payer**.

4. Click the**Billing Options tab** from the side panel.

5. Make your selections by referencing the**Billing Option Descriptions** below.

6. *Process PR-45 (patient responsibility amount in excess of fee schedule/maximum allowable) as an Adjustment when an ERA is posted, rather than as Unpaid?*

   1. If set to **Yes**, the system will adjust the PR~45 (patient responsibility adjustment due to a contractual overage) when an ERA is posted, rather than setting it as Unpaid.

7. *Process PR-242 (services not provided by network/primary care providers) as an Adjustment when an ERA is posted, rather than as Unpaid?*

   If set to **Yes**, the system will adjust the PR~242 (services not provided by network/primary care providers) when an ERA is posted, rather than setting it as Unpaid.

8. Click **Save**.