

# Preview Electronic Claim

† Modified on 05/12/2025 9:14 am EDT

The Preview Electronic Claim option will show the 837 ANSI that the system will generate for that claim and can be used to see how your claims will be sent electronically to the payer.

1. Select **Claim > Claim**.
2. Use the **Search** field to search for your claim.

 Place a check in the **“Show exact matches only”** box to search for exact matches or **“Show unpaid claims only”** to show claims that may need follow-up.

3. Open the claim.
  4. Click the **More** button.
  5. Select **Preview Electronic Claim**.
  6. Select the payer the claim is being sent to (if the patient has multiple payers).
  7. Click 
-