

Find or edit a Custom Claim Status

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 You can edit any custom claim status you create, but cannot change the default claim statuses provided by the CollaborateMD software.

1. Select **Customer Setup > Customization > Custom Claim Status**.
2. Click the **Edit** button.
3. Select the **Claim Status** and edit the **Name, Due To, Use Payer** or **Restricted options**.

 You can also change the order of the Claim Status by clicking the 2 lines to the left of the line  then drag and drop to the desired location/order.

4. Click **Save**. Otherwise, click **Cancel** if no changes were made.
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