Save Claim Control Filters

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o quickly use the Claim Control screen, save and use search criteria filters. Using saved filters will help you etrieve the information you need faster.

- 1. Select Claim > Claim Control.
- 2. Enter your Search Criteria.
- 3. Click the **Save** link.
- 4. Add a Name to your filter.
- 5. Use the **Share** with drop-down menu to select whether to share this filter on the user or Customer level.
- 6. Click Save.