

# Request a One-Time Data Snapshot

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Data Snapshot is a service which takes current data such as, patient demographics, codes, appointments, payers, provider list, etc. and captures (exports) a snapshot of the data. The data can be exported into several hundred files in .DAT format that is a tab delimited or into an open-source relational database management system (RDBMS) known as MySQL.

 **The export includes Data Sets from the following sections of the application:**


*Authorizations, Activity, Appt, Appt Types, Charge, Professional Claims, Claim Status, CPT Code, Credit, Facility, ICD Code, Location, Patient, Patient Notes, Payor, Practice, Provider, Referring, Remittance, Resources, Claim ICD Codes, ICD Procedure Codes, Institutional Claims, Insurance Parties, Insurance Policies, Payments, Insurance Check, Inventory Codes, Revenue Codes, and more.*

If you're the Auth Rep, follow the steps below to request a one-time Data Snapshot:

1. Select **Account Administration > Services**.
2. Click the **Request** Button next to **One-Time Data Snapshot**.
3. Enter the **Run Date** or when you would like us to pull your data.
4. **Format:** Select the format you would like the data snapshot to be exported in.

 Click the Download Sample link to view a sample of what the snapshot will look like before purchasing. The sample will contain the first five (5) rows of each data file set contained within your account.

## Recurring Data Snapshot for Account #462134 - CollaborateMD

 Usage of this feature will result in additional charges to your invoice. [Click here](#) for complete pricing information.

Enable recurring (daily) data snapshots

Format

Default



[Download Sample](#)

1. Default (Tab delimited)
  2. MySQL
5. **Export multiple customers as:**

1. **One Combined File:** Exports the snapshot as one combined file for all selected customers
  2. **One File per Customer:** Exports the snapshot as one separate file per each selected customer.
6. Click the **View Scheduled Snapshots** to view a scheduled data snapshot.
7. Click **Submit**.

#### Limitations:

- **No specific dates** (past or present) can be captured within the export. The data snapshot will **run at 1:00 AM EST** on the scheduled day, therefore the date must be a future date.
  - **No specific criteria** (e.g., ONLY Patient data set info) can be captured, as the **Data Snapshots capture all of the data sets specified above.**
  - Data Snapshots will only **be available to download after 6:00 AM EST** on the scheduled day.
  - Document Imaging is **NOT** included.
  - The data can only be used to import into other software solutions (e.g., Business Intelligence, Collections, etc.).
  - In accordance with HIPAA rules and regulations, CollaborateMD will **NOT** provide users, admins, or third party vendors this information, as the Data Snapshots contain PHI & PII.
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