

# Manage Enhanced User Print Statements


† Modified on 04/10/2024 11:40 am EDT

The Enhanced User Print Statements feature allows you to customize your full-color statements you will be printing and mailing out to patients. This customizable template allows you to add your company logo, and customize the text on your statement.

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If you're the Auth Rep, follow the steps below to enable, configure, or disable Enhanced Statements:

1. Select **Account Administration > Services**.
2. Click the **button** next to Enhanced User Print Statements
3. The **Enable Enhanced User Print Statements** box enables or disables this service.

 Enhanced User Print Statements can be configured in Statements screen. Please take a look at our [Statement Configuration Help Article](#) for more info.

4. **Optional:** Select **Copy Configurations** to copy these settings to another customer account you manage
    1. Check the box next to the customer account(s) to copy the settings to, then click **Copy**.
  5. Click **Save**.
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