Manage Address Verification

pelling and formatting blunders can be corrected and geocoded instantly with our Address Verification ervices. Upon patient data entry, address verification services will review the address while matching it to ne United States Postal Services (USPS) directory. Re-sending documents are not only an inconvenience ut are costly as well. Since the address check is done in real-time, patient address issues are caught and ca e corrected before the patient leaves the office. By catching these data errors, you are able to decrease osses, rejections, or denials due to fraud or simple spelling errors.

you're the Auth Rep, follow the steps below to enable, configure, or disable Address Verification:

1. Select **Account Administration** > **Services**.

2. Click the **button** next to **Address Verification.**

3. The *Enable Address Verification* **box** allows you to **enable or disable this service**.

4. Set your **Address Verification Settings**:

   1. **Automatically scrub the following when changes are made** Check the box(es) next to the option(s) to indicate what address(es) you want to automatically verify.

5. *Optional*: Select **Copy Configuration** to copy these settings to another customer account you manage.

   1. Check the box next to the customer account(s) to copy the settings to, then click **Copy**.

6. Click **Save**.