

# Add a Diagnosis Code

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Before adding a new code, we recommend checking your list to verify the code doesn't already exist. Follow the steps below to add a Diagnosis Code.

1. Select **Customer Setup > Codes... > Diagnosis Codes**.
2. Click the **New Diagnosis** button.
3. Add the code (numbers and/or letters) in the **Code** field.
4. Use the **Code Type** drop-down menu to select the type of diagnosis code.
5. Write the code **Description**.
6. Select an **Effective/Termination Dates** for reporting and tracking purposes only.
7. **Optional:** Select any Default procedure codes that should automatically be added as a charge line with the corresponding procedure whenever a claim is created or with this diagnosis code or when the diagnosis code is manually entered.
8. **Optional:** Place a check in the **Print Code on Superbill** and add a **Superbill description**.



Superbill Options configured within this section only apply to **Text-Based** or **CMD Default** Superbills.

8. Click **Save**.
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